



Erasmus+ Programme Key Action 1

– Mobility for learners and staff –

Higher Education Student and Staff Mobility

Inter-institutional agreement 2019/20-2020/21

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant) Erasmus code	Contact details (email, phone)
UNIVERSIDAD POLITÉCNICA DE MADRID E MADRID05	Institutional Co-ordinator Prof. Alberto Almendra. Erasmus Institutional Coordinator. c/ Ramiro de Maeztu, 7. 28040 Madrid. Spain. ☎ : +34 91 0670156 ✉ : international.europe@upm.es Departmental Co-ordinator Prof. Dr. Antonio Pedrero Escuela Técnica Superior de Ingeniería y Sistemas de Telecomunicación (ETSIST) C/ Nikola Tesla; 28031 Madrid movilidad.etsist@upm.es ; +34 910673211 / 0 https://www.etsist.upm.es/internacional/incoming-students
FRIEDRICH-ALEXANDER-UNIVERSITÄT ERLANGEN-NÜRNBERG (FAU) D ERLANGE01 www.fau.eu/international	Erasmus Institutional Co-ordinator Ms Bianca Köndgen, Central Office of International Affairs, Schlossplatz 4, 91054 Erlangen, Germany, Tel.: +49-9131/85-65166, Fax: -65162, E-Mail: erasmus@fau.de Departmental Co-ordinator Dr. Christian Carlowitz, Technische Fakultät, Department Elektrotechnik, Elektronik und Informationstechnik, Institute of Microwaves and Photonics, christian.carlowitz@fau.de ; Tel: + 49 9131 85-20772 Degree Programmes: https://www.asc.studium.fau.de/ and http://www.cme.studium.uni-erlangen.de/ https://www.eei.tf.fau.de/studium/exchange-students

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd]*	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
E MADRID05	D ERLANGE01	D: 071 E: 061	Electronic Engineering ICTs	1 st , 2 nd	2 students x 10 months (20 months total)	No
D ERLANGE01	E MADRID05	D: 071 E: 061	Electronic Engineering ICTs	1 st , 2 nd	2 students x 10 months (20 months total)	no

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
E MADRID05	D: 071 E: 061	Spanish	English (Msc courses)	Spanish: B1 English: B2	English: B2
D ERLANGE01	D: 071 E: 061	German	English	Bachelor: German A2, English B2 Master: German B1, English B2	

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

D ERLANGE01: Information for Incoming students: <https://www.fau.eu/study/from-abroad/exchange-programme-placement/semester-abroad-at-fau/>

E. Calendar

- Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E MADRID 05	1, June	1, December
D ERLANGE01	Nomination: 30 th April Application: 15 th May	Nomination: 31 st October Application: 15 th November

- The receiving institution will send its decision within 5 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

D ERLANGE01	https://www.fau.eu/study/from-abroad/exchange-programme-placement/semester-abroad-at-fau/starting-your-studies/ects-and-german-university-grades/		
E MADRID 05	9 - 10	Excellent	Excellent performance
	8 - 8,9		
	7 - 7,9	Good	Above average performance
	6 - 6,9		Average performance
	5 - 5,9	Pass	Performance that, in spite of its shortcomings, still satisfies the minimum requirements.
	4 - 4,9		
	0 - 3,9	Fail	Inadequate performance (Credit is not earned).

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email, phone)	Website for information
E MADRID 05	No VISA required as an EU national. erasmus@upm.es	www.upm.es/FuturosEstudiantes/AtencionAlumno/TramitacionVisados
D ERLANGE01	erasmus@fau.de	https://www.fau.eu/study/from-abroad/important-information/entry-and-visas/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D ERLANGE01	erasmus@fau.de	https://www.fau.eu/research/welcome-centre/formalities/insurance/
E MADRID 05	erasmus@upm.es	<p>European Health Insurance Card</p> <p>Insurance Policy for international mobility</p> <p>www.upm.es/institucional/Estudiantes/Seguros/SeguroMovilidadInternacional</p>

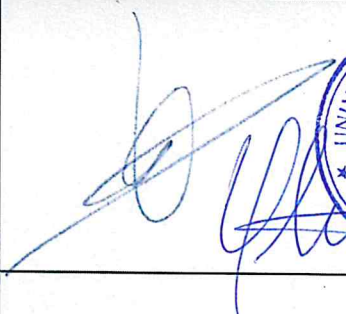




4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MADRID 05	movilidad.etsist@upm.es info@aluni.net	www.etsist.upm.es/estudiantes/servicios/alojamiento www.aluni.net
D ERLANGE01	accommodation@fau.de	https://www.fau.eu/study/from-abroad/important-information/accommodation-2/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature ¹
E MADRID 05	Prof. Antonio Pedrero School Coordinator Prof. Alberto Almendra Erasmus Institutional Coordinator		  
D ERLANGE01	Bianca Köndgen ERASMUS Institutional Co- ordinator, Deputy Head Central Office for International Affairs	15.10.2019	 

¹ Scanned signatures are accepted