



Erasmus+ Programme
Key Action 1 - Mobility for learners and staff –
Higher Education Student and Staff Mobility
Inter-institutional¹ agreement 2014-2020[21]²
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
Jade Hochschule Wilhelmshaven/Oldenburg/Elsfleth	D WILHELM02	Mr. Andrea Menn Head of International Office menn@jade-hs.de +49 4421 895 2386	www.jade-hs.de
Universidad Politécnica de Madrid – ETS Ingeniería y Sistemas de Telecomunicación (Technical University of Madrid – School of Telecommunications and Systems Engineering)	E MADRID05	Prof. Alberto Almendra Erasmus Institutional Coordinator international.europe@upm.es Prof. Rafael Herradón School Coordinator, ETSIST movilidad@euitt.upm.es +34 91 336 7774	www.upm.es www.etsist.upm.es

B. Mobility numbers⁴ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
D WILHELM02	E MADRID05	0714	Electronics & Audiology Eng.	1 st	2 x 10 = 20	--
D WILHELM02	E MADRID05	0714	Biomedical Engineering	1 st	2 x 10 = 20	--
E MADRID05	D WILHELM02	0714	Electronics & Audiology Eng.	1 st	2 x 10 = 20	--
E MADRID05	D WILHELM02	0714	Biomedical Engineering	1 st	2 x 10 = 20	--

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
D WILHELM02	E MADRID05	0714	Electronics & Audiology Eng.	1teacher 1w. 5h.	

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

D WILHELM02	E MADRID05	0714	Biomedical Engineering	1teacher 1w. 5h.	
E MADRID05	D WILHELM02	0714	Electronics & Audiology Eng.	1teacher 1w. 5h.	
E MADRID05	D WILHELM02	0714	Biomedical Engineering	1teacher 1w. 5h.	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D WILHELM02	0714	German	English	B1	
E MADRID05	0714	Spanish	English	B1	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

D WILHELM02	
E MADRID05	

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
D WILHELM02	June, 15th	December, 15th
E MADRID05	June 10th	December 1st

2. The receiving institution will send its decision within four weeks.
3. A Transcript of Records will be issued by the receiving institution no later than four weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement
In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

D WILHELM02	ECTS Grade	German Grade	Definition
	A	up to 1,5	EXCELLENT outstanding performance with only minor errors
	B	above 1,50 up to 2,00	VERY GOOD above the average standard but with some errors
	C	above 2,00 up to 3,00	GOOD generally sound work with a number of notable errors
	D	above 3,00 up to 3,50	SATISFACTOR fair but with significant shortcomings
	E	above 3,50 up to 4,00	SUFFICIENT performance meets the minimum criteria
	FX	above 4,00	FAIL some more work required before the credit can be awarded
	F		FAIL considerable further work is required
	ECTS credits: one semester 30 ECTS credits		one full academic year 60 ECTS credits
E MADRID05	9 - 10	Excellent	Excellent performance
	8 - 8,9	Good	Above average performance
	7 - 7,9		
	6 - 6,9		Average performance
	5 - 5,9	Pass	Performance that, in spite of its shortcomings, still satisfies the minimum requirements.
	4 - 4,9	Fail	Inadequate performance (Credit is not earned).
	0 - 3,9		

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.
Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D WILHELM02	Oldenburg campus: Anneke Freudenthal anneke.freudenthal@jade-hs.de Wilhemshaven campus: Susanne Luths susanne.luths@jade-hs.de	www.jade-hs.de
E MADRID05	No VISA required as an EU national. erasmus@upm.es	

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.
The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:


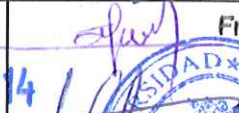

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D WILHELM02	Oldenburg campus: Anneke Freudenthal anneke.freudenthal@jade-hs.de Wilhemshaven campus: Susanne Luths susanne.luths@jade-hs.de	www.jade-hs.de
E MADRID05	erasmus@upm.es	. European Health Insurance Card www.centrossanitarios.sanidadmadrid.org . Insurance Policy for international mobility (15C) http://www.upm.es/institucional/Estudiantes/Seguros/SeguroMovilidadInternacional

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.
Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D WILHELM02	Oldenburg campus: Anneke Freudenthal anneke.freudenthal@jade-hs.de Wilhemshaven campus: Susanne Luths susanne.luths@jade-hs.de	www.jade-hs.de
E MADRID05	movilidad@euitt.upm.es info@aluni.net	http://www.etsist.upm.es/estudiantes/servicios/alojamiento http://www.aluni.net/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
D WILHELM02	Mr. Andrea Menn Head of International Office	13.3.14	
E MADRID05	Prof. Rafael Herradón School Coordinator	25 MAR. 2014	
	Prof. Alberto Almendra		

⁶ Scanned signatures are accepted



	Erasmus Institutional Coordinator		
--	-----------------------------------	--	--

