



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2020/21 – 2021/22

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
Bialystok University of Technology	PL BIALYST01	Małgorzata Malinowska-Czupryś, MA Erasmus+ Institutional Coordinator m.malinowska@pb.edu.pl Faculty Coordinator: Jarosław Makal, PhD Eng. Assoc. Prof. j.makal@pb.edu.pl	pb.edu.pl/iro/erasmus/erasmus-programme-countries/
Universidad Politécnica de Madrid ETS Ingeniería y Sistemas de Telecomunicación (Technical University of Madrid – School of Telecommunications Systems and Engineering)	E MADRID05	Prof. Alberto Almendra Erasmus Institutional Coordinator international.europe@upm.es Prof. Antonio Pedrero School Coordinator, ETSIST movilidad.etsist@upm.es +34 91 0673211 / 0	www.upm.es www.etsist.upm.es

More contact and other information can be given in a separate info sheet accompanying this agreement.

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of the calendar year (for the next academic year).

FROM	TO	Subject area code (ISCED)	Subject area name	Study cycle level	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeship
PL BIALYST01	E MADRID05	0714 / 061	Electronics & Automation / ICTs	1 st & 2 nd	2x10=20 months	
E MADRID05	PL BIALYST01	0714 / 061	Electronics & Automation / ICTs	1 st & 2 nd	2x10=20 months	

FROM	TO	Subject area code (ISCED)	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
PL BIALYST01	E MADRID05	0714 / 061	Electronics & Automation / ICTs	1 x 2-5 days	1 x 2-5 days
E MADRID05	PL BIALYST01	0714 / 061	Electronics & Automation / ICTs	1 x 2-5 days	1 x 2-5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Subject area (optional)	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies / Traineeships	Staff Mobility for Teaching
PL BIALYST01		English	English	B1	B2
E MADRID05	0714 / 061	Spanish	English	Spanish B1 / English B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution (links provided on Page 1).

D. Additional requirements

PL BIALYST01:

- All incoming students must be officially nominated by their home universities by email (s.zuazo@pb.edu.pl).
- Bialystok University of Technology's students – mentors help incoming international students at the beginning of their stay in Poland. Address to apply for a mentor pb@esn.pl
- Students need to register in IRK2 (<https://irk2.uci.pb.edu.pl>)
- Students can choose subjects for maximum 36ECTS per semester

E MADRID05:

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn semester	Spring semester
PL BIALYST01	July 15	January 15
E MADRID05	June 1	December 1

2. The receiving institution will send its decision within **4 weeks from the application deadline**.
3. A Transcript of Records with attendance dates will be issued by the receiving institution no later than **5 weeks after the assessment period** has finished at the receiving HEI. If the transcript is issued directly to the student, a scanned copy of the transcript of records will be sent to the international office of the sending institution.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

PL BIALYST01: <https://pb.edu.pl/iro/erasmus/course-catalogue/>.

E MADRID05

9 - 10	Excellent	Excellent performance
8 - 8,9		
7 - 7,9	Good	Above average performance
6 - 6,9		Average performance
5 - 5,9	Pass	Performance that, in spite of its shortcomings, still satisfies the minimum requirements.
4 - 4,9		
0 - 3,9	Fail	Inadequate performance (Credit is not earned).

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
PL BIALYST01	Białystok University of Technology, International Relations Office, 45A Wiejska Street, room 1C, 15-351 Białystok, Poland e-mail: s.zuazo@pb.edu.pl Phone : +48 85 746 9047	www.pb.edu.pl https://pb.edu.pl/iro
E MADRID05	No VISA required as an EU national. erasmus@upm.es	www.upm.es/FuturosEstudiantes/AtencionAlumno/TramitacionVisados

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
PL BIALYST01	Białystok University of Technology, International Relations Office, 45A Wiejska Street, room 1C, 15-351 Białystok, Poland e-mail: s.zuazo@pb.edu.pl Phone : +48 85 746 9047	www.pb.edu.pl https://pb.edu.pl/iro
E MADRID05	erasmus@upm.es	. European Health Insurance Card . Insurance Policy for international mobility www.upm.es/institucional/Estudiantes/Seguros/SeguroMovilidadInternacional

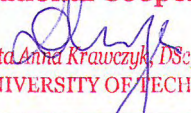


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation,

according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
PL BIALYST01	Bialystok University of Technology, International Relations Office, 45A Wiejska Street, room 1C, 15-351 Białystok, Poland e-mail: s.zuazo@pb.edu.pl Phone : +48 85 746 9047	https://pb.edu.pl/iro/accommodation/ dormitory@pb.edu.pl
E MADRID05	movilidad.etsist@upm.es info@aluni.net	www.etsist.upm.es/estudiantes/servicios/alojamiento www.aluni.net

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
PL BIALYSTO1	Vice Rector for International Cooperation Assoc. Prof. Dorota Anna Krawczyk, DSc, PhD, Eng.	19.01.2021	<p>VICE-RECTOR for International Cooperation</p>  <p>Assoc. Prof. Dorota Anna Krawczyk, DSc, PhD, Eng. BIALYSTOK UNIVERSITY OF TECHNOLOGY</p>
E MADRID05	Prof. Alberto Almendra Erasmus Institutional Coordinator		 <p>Firmado digitalmente por ALMENDRA SANCHEZ ALBERTO - DNI 42826334N Nombre de reconocimiento (DN): c=ES, ou=UNIVERSIDAD POLITÉCNICA DE MADRID, ou=CERTIFICADO ELECTRONICO DE EMPLEADO PUBLICO, ou=VICERRECTORADO DE ESTRATEGIA ACADÉMICA E INTERNACIONALIZACIÓN, serialNumber=IDCES-42826334N, sn=ALMENDRA SANCHEZ, givenName=ALBERTO, cn=ALMENDRA SANCHEZ ALBERTO - DNI 42826334N Fecha: 2021.01.14 11:54:26 +01'00'</p>
	Prof. Antonio Pedrero School Coordinator		 <p>POLITÉCNICA</p> <p>Firmado por PEDRERO GONZALEZ ANTONIO - 50703454T el día 22/12/2020 con un certificado emitido por AC FNMT Usuarios</p>

